



TRAVEL STUDIO HOUSE  
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TRAVEL STUDIO CC  
 1991/015964/23

P O BOX 13699  
 HATFIELD 0028

DOCEX 33 BROOKLYN

IATA: 77 2 0110 6

**1. CLIVIA 2006 DELEGATE DETAILS**

To be completed by each individual delegate attending

Surname:		First name:		Title:
Home address:				
Postal address:				
Phone:		Fax:		Mobile:
E-mail:			Smoker (Yes/No):	
Detail of accompanying person/s				
1	Surname:	First name:	Title:	
2	Surname:	First name:	Title:	
3	Surname:	First name:	Title:	
Special Dietary Requirements:				

**2. PASSPORT DETAILS (Foreign visitors)/ID DETAILS (South African delegates)**

	Name and surname (as it appears on passport/ID)	Passport No	Expiry Date	Nationality
1.				
2.				
3.				
4.				

**3. Airport to Hotel Transfers**

This is for those of you who would rather be met and transferred to your hotel by a driver in a motorcar.

Transfer from Johannesburg International Airport to a Pretoria Hotel or vice versa is R250 one way. Other destinations can also be booked - quote on application

Arrival date and place:	
Transfer to where:	
Flight details:	
Special requests:	

#### 4. ACCOMMODATION

More detail about the accommodation options can be viewed on the Clivia Society website at [www.cliviasociety.org](http://www.cliviasociety.org). Please complete relevant option/s.

Note: Total cost for each hotel is the Rate per person × No of nights × No of persons.

**TABLE A:**

Hotel name		Rate per person in ZAR	Dates		No of nights	No of persons	Total
			Check in	Check out			
Garden Court Hatfield Pretoria	Single room	890				1	
	Double room	565				2	
Sheraton Hotel Pretoria	Single room	925				1	
	Double room	520				2	
Protea Hatfield Apartments Pretoria	Single room	430				1	
	Double room	260				2	
Ascot Hotel Pietermaritzburg	Single room	460				1	
	Double room	400				2	
Golden Horse Casino Pietermaritzburg	Single room	635				1	
	Double room	480				2	
Beethoven Lodge (near Durban Airport)	Single room	510				1	
	Double room	350				2	
Protea Hotel Grahamstown	Single room	660				1	
	Double room	450				2	
Brookes Hill Suites Port Elizabeth	Single room	520				1	
	Double room	300				2	
Spier Hotel Stellenbosch	Single room	1480				1	
	Double room	740				2	
Protea Hotel Stellenbosch	Single room	815				1	
	Double room	555				2	
Stellenbosch Lodge	Single room	435				1	
	Double room	325				2	
Soverby Guest House - Stellenbosch							
The rates for this establishment vary from room to room, starting from R395 per person in a double and R545 in a single. Some of their rooms can also accommodate up to 6 persons. If you require a reservation at the Soverby Guest House, please indicate (see special requests below) and also advise with whom you will share and we will provide a custom quote.							
Note: There are hundreds of more affordable Guest Houses, B & B's and self-catering places in each and between towns and suburbs in the Western Cape. Please contact us should you prefer such accommodation.							
						Total	
<b>Special requests.</b>							

## 5. **FLIGHTS**

We can also assist with your requirements with international flights to South Africa, as well as domestic flights within South Africa.

Please e-mail or fax us your requirements. We will submit to you a quote. Please give us your preferences of at least the dates and times.

Flight No (if available)	Date	From	Departure time	To	Arrival time	Number of tickets

## 6. **Car Hire**

We at Sure Travel Studio have negotiated special conference rates (including insurances and unlimited mileage) with Avis Rent-a-Car. The information below serves as illustration. Quotes on other types of cars are available

Car Size	DESCRIPTION	Price per day 1-6 Days	Price per day 7 - 13 Days
Group A	Toyota Conquest 1 3 or similar (manual)	270	235
Group B	VW Polo 1 6i or similar (manual with air conditioning)	310	260
Group D	Nissan Almera 1 6 or similar(automatic with air conditioning)	425	390

Please complete the table below if you require Car Hire

	Pick-up Date and Place	Drop-off Date and Place	Type of Car (specify group)	Arrival flight details	Departure flight details
1					
2					
3					
4					
Special requests					

## 7. **SUMMARY OF PAYMENTS** (note that Sure Travel will provide an official quotation)

Description	Total (ZAR)
A. Accommodation (from Table A)	
B. Flights	
C. Transfer	
C. Car Hire	
<b>GRAND TOTAL</b>	

**8. METHOD OF PAYMENT**

We will be able to accept payment in 2 ways:

Direct bank transfer	
Visa or Mastercard Credit Cards	

Please indicate above your preferred method of payment.

When we receive your registration form we will reply to you with a confirmation of services, along with a confirmation of the costs and the details of how to finalise your payment. All services are only firm once full payment is received.

**9. RESPONSIBILITY AND CONFIRMATION OF REGISTRATION**

Sure Travel Studio will do everything possible to ensure that your attendance at the Conference will be as comfortable as possible. Sure Travel Studio any staff member or members of the committee and its appointed agents or sub-contractors, act on the basis that they attend to the arrangements of the Conference for the convenience of the delegates. They perform all tasks on condition that, any member or members of its committee and its appointed agents or sub-contractors, cannot be held responsible for any loss, damage or inconvenience (however arising) experienced by delegates at the Conference; neither can they be held responsible for unforeseen partial or total cancellation of the event. The programme is subject to change without prior notice. The travel arrangements are done in accordance with Sure Travel Studio Standard Terms and Conditions of Trade. A copy is available on request.

I confirm that I have read and noted the [terms and conditions, reservation and cancellation details](#).

SIGNATURE

DATE

**Request:** When e-mailing this form, please save in the following format:  
The file name should be labelled in the following manner: "surname\_initials\_clivia2006.rtf" (Example: Coates\_J\_Clivia2006.rtf)