



REGISTRATION FORM: CLIVIA 2006 CONFERENCE
6th & 7th September 2006
Pretoria, South Africa

To secure your registration and preferences for activities, please submit the completed form as soon as possible to the Conference Secretariat by post, email or fax.		<i>Secretariat use only</i>
PO Box 74 868 Lynnwood Ridge 0040 Pretoria South Africa	Fax: +27 12 804 8892 E-mail: registrations@cliviasociety.org confinfo@cliviasociety.org (general enquiries) Website: www.cliviasociety.org	Reg. No

1. PARTICIPANT ATTENDANCE INFORMATION

Note: Please provide information as you wish it to appear on your badge and on the official participant database. A copy of pages one, two and three of this registration form should be completed for each full registration (not required for accompanying persons).

Title: Mr/Ms/Dr/Prof			Last Name / Surname								
Mailing Address:			First Name:								
			Company / Organisation:								
			Phone & Cell:								
Country:			Fax:								
Postal/Zip Code:			Passport / ID number:								
E-mail address:			Web address:								
Indicate your membership where applicable			Clivia Society	CCC	EPCC	FSCC	GRCC	JCC	KZNCC	NCC	Other: specify
Special Dietary Requirements: Mark with "X"	Vegetarian		Halaal		Other		Please specify -				

2. ACCOMPANYING PERSON / SPOUSE (see definition under point 5)

	Title	Family Name / Surname	First name
First accompanying person			
Second accompanying person			
Third accompanying person			

Turn to page 2 and complete tables B to F. The subtotals of tables B, C and F should be inserted in Table A below.

3. SUMMARY OF ITEMS

TABLE A

		Total
Registration for Conference Program	Insert subtotal of TABLE B (see page 2) →	
Registration for optional tours	Insert subtotal of TABLE C (see page 2) →	
Order of Memorabilia	Insert subtotal of TABLE F (see page 3) →	
Total Amount to be paid in Rand		
Less pre-paid deposits		
Net amount		

4. PAYMENT BY MEANS OF A CREDIT CARD. If you submit credit card details, your card will be manually debited by Sure Travel Studio. Please provide the following information.

Card type		Card Number	
Expiry date (month and year)*		Last 3 digits on back of card (CVC number)*	
Name of card holder (as printed on the card)*			

* If you have forwarded your credit card details in the past, you need not submit them again

By completing & signing this form you:

Accept the payment and cancellation policies as stated in point 8 and the disclaimer as stated in point 9 on page 4 of the registration form.

Signature:

Date:

5. BREAKDOWN OF REGISTRATION FEES

Complete tables B to F and enter the subtotals of tables in B, C and F in Table A on page one.

TABLE B: REGISTRATION FOR CONFERENCE PROGRAM: Please mark relevant category with "X" in column A and insert the applicable amount in the last column.

- To qualify for the discounted registration fee, please arrange for payment in full, on or before 30th June 2006.

A	Description	Amount in Rand		
		On or before 15 th July	After 15 th July	Total
	Full Registration (6 th and 7 th September)	350	425	
	Accompanying person registration*	300	375	
	One day full registration: 6 th September	200	250	
	One day full registration: 7 th September	200	250	
	Accompanying person registration: 6 th September only	200	250	
	Accompanying person registration: 7 th September only	200	250	
	Optional extras			Number of tickets required
	Conference Icebreaker: Tuesday evening 5 th Sept	150		
				Subtotal

*An accompanying person is defined as a person accompanying a fully registered delegate to the paper presentations.

Registration fees include the following entitlements:

- Full registration - entrance to sessions, conference bag and registration pack and lunch and tea.
- Accompanying person - entrance to sessions, lunch and tea.

CANCELLATION NOTICE: See cancellation and refunds policy under point 6 on page 4.

TABLE C: TOURS: Reservations and payment for the tours listed below may be done via the normal registration process. Due to the limited number of places available, reservations will be dealt with on a first paid, first served basis. The committee reserves the right to cancel any of the tours should there not be sufficient support. In this case fees paid will be refunded. Indicate with an "X" your choices in column A and complete the last two columns. Please note that additional tours and visits which do not require advance registration have been organised by the [Eastern Province Clivia Club](#), the [Cape Clivia Club](#) and [Mr Hein Grebe](#). Visit www.cliviasociety.org for more details.

Tour description	Type of accommodation	Amount in Rand		
		Unit cost per person	Number of persons	Amount
Caulescens Tour*	Single room – 1 person only	2300		
	Double room sharing twin or double bed:	2100		
	Double room with separate beds	2100		
17 th Sept. KwaZulu-Natal Midlands Tour to miniata & gardenii habitats.**		200		
18 th Sept. KwaZulu-Natal South Coast Tour to miniata, gardenii and robusta habitats.**		330		
19 th Sept. Visit to Roly Strachan and Sean Chubb.**		200		
			Subtotal	

* Caulescens tour: All rates quoted are per person for three nights (inclusive of Bed & Breakfast and transportation).

** KwaZulu-Natal tours: Fees include light lunch & refreshments.

TABLE D: CAULESCENS TOUR: IF SHARING, WHO WILL IT BE WITH?

Your name	
Name of person sharing	
Please indicate with X whether we can try to place you with another person in a double room with separate beds.	

TABLE E: NAMES OF PERSONS PARTICIPATING IN KWAZULU-NATAL TOURS

	Name of first person	Name of second person	Name of third person
KwaZulu-Natal Midlands Tour			
KwaZulu-Natal South Coast Tour			
Visit to Roly Strachan and Sean Chubb			

TABLE F: OPTIONAL MEMORABILIA

[Golf shirts](#) with a black collar in a knitted khaki and black fabric (small bird's eye knit) with the conference logo embroidered on the pocket or on the shirt in sizes S to 3XL (see www.cliviasociety.org for more detailed explanation) are available @ R100.00. The single-sized adjustable cap of brushed nylon fabric in khaki is embroidered with the conference logo and is available @ R 40-00. These items will be issued upon registration at the conference. Should you want these items to be posted to you, please use the [memorabilia order form](#) that is available on the website.

Item	Size	Number ordered		Amount
		With pocket	Without pocket	
Golf shirt (Unit price = R100.00)	S			
	M			
	L			
	XL			
	2XL			
	3XL			
	4XL			
	5XL			
Cap (Unit price = R40.00)		Number of caps required:		
Total amount payable				

If faxing: Please do NOT return this page.

6. CANCELLATIONS AND REFUNDS POLICY

- Refund (less 70%) if written cancellation is received before 15th August 2006.
- Refund (less 50%) if written cancellation is received before 31st July 2006.
- Refund (less 20%) if written cancellation is received on or before 15th July 2006.
- No refund will be granted after 15th August 2006.
- The committee reserves the right to cancel any of the tours should there not be sufficient support. In this case fees paid will be refunded.

7. DISCLAIMER

Registration fees do not include insurance for participants against personal injuries, sickness, theft, or property damage. This applies to any event associated with CLIVIA 2006. Participants are advised to obtain whatever insurance they consider necessary. Neither the Organising Committees nor its sponsors or committee members assume any reliability for loss, injury or damage to persons or belongings, however caused.

In the event that the CLIVIA 2006 Conference is postponed, cancelled or abandoned by reason of war, fire, storm, explosion, national emergency, labour dispute, strike, lock-out, civil disturbance, inevitable accident, force majeure, the non-availability, either wholly or partially of the Conference Centre or any other cause not within the control of the Organising Committee, the said Committee shall be under no liability to the Sponsors, Exhibitors, or delegates in respect to any actions, claims, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffer or incurred by sponsors, exhibitors or delegates as a result of the happening of any such event(s).

8. PAYMENT

- CLIVIA 2006 is not registered for Value Added Tax.
- All payments are due with submission of the registration form.
- To qualify for the discounted registration fee (R350.00), payment should be made on or before 30 June 2006.

8.1 PAYMENT BY MEANS OF A BANK TRANSFER

- Please state your full names clearly on the money transfer.
- Please note, bank charges are for your OWN account and this should be stipulated to your bank. Please advise your bank that the charges should be included in your deposit amount.
- A copy of the bank deposit receipt should accompany your registration form and must be posted or faxed (+27 12 804 8892) to the Conference Secretariat: CLIVIA 2006 at P.O. Box 74868, Lynnwood Ridge, 0040 Pretoria, South Africa.

Conference account details

Payable to	Clivia Conference 2006	Bank	ABSA
Branch name/code	Pretoria North / 632005	Swift code	ABSAZAJJ
Account name	Clivia Conference 2006	Account number	40-6207-2518
Reference	Insert your surname as the reference on the deposit slip		

8.2 PAYMENT BY MEANS OF A CREDIT CARD

If you submit credit card details, your card will be manually debited on behalf of the Clivia 2006 Conference by Sure Travel Studio. Provide the required details under point 5 on page one.

9. SURE TRAVEL STUDIO: OFFICIAL TOUR OPERATOR FOR CLIVIA 2006.

Sure Travel Studio can take care of your flight reservations, accommodation arrangements, car rentals and airport transfers. Please visit the website for comprehensive information. Any specific requirements and needs can be requested on a down-loadable form from the website. For the convenience of visitors attending the KwaZulu-Natal show and/or tours as well as the *Clivia nobilis* habitat tour in the Eastern Cape, a block booking has been made on flight SA 1303 (South African Airways) departing from Durban to East London on Wednesday 20th September at 09:25 (arrival at 10:45). Your contact person at Sure Travel Studio (Brooklyn, Pretoria) is Eunice van Rooyen, at E-mail: eunicevr.travelstudio@qalileosa.co.za; Tel.: +27 12 362 1806 (office hours); Fax: +27 12 362 2634.

ACCOMODATION

Sure Travel Studio has been appointed to handle reservations. Special group rates have been negotiated with several hotels, guest houses and B&B's. More detail, including a map showing the location of the hotels in the Pretoria area, is available at www.cliviasociety.org.